



920 W WALNUT ST • ALBANY, IN 47320 • (765) 789-6995 • FAX (765) 789-6955

COLLISION REPAIR AUTHORIZATION FORM

Customer Information:

Name: _____ Referred By _____
Address: _____ City _____ State _____ Zip _____
Phone #: (____) _____ Email: _____

Vehicle Information:

Year _____ Make _____ Model _____
Color _____ Mileage _____ VIN# _____

Insurance Company Responsibility for Payment:

Insurance Co. _____ Claim # _____

The staff at Wright Way Collision Repair Inc. realizes it is very inconvenient to be without your vehicle. We promise to return your vehicle to you as quickly as possible without compromising the quality of repairs just to meet a target date.

Factors to consider that may occur during the repair of your vehicle.

Reinspections: If hidden damage is discovered, we must stop work, notify the insurance company and await their reinspection and approval of the additional damages found before repair work can resume. Their supplemental paperwork must also be received to proceed as this confirms the agreed upon revised repair procedures.

Parts: If hidden damage requires additional parts of the factory cannot get us a part for several days, the repairs will be delayed. I authorize Wright Way Collision to order parts on my behalf for the repairs of my vehicle.

Color Match: Every color is slightly different. Even a new vehicle will require color tinting. It often takes our technicians more than two hours to properly tint the color.

Reassembly: Because we take great pains to prevent overspray and future paint peeling, we remove attached parts from painted and blended panels. Therefore, it is necessary for our technicians to reinstall parts onto freshly painted surfaces. This must be done with great care and is often time consuming.

Weather: Cold weather causes all paint to dry very slowly. Hot weather may cause chemical reactions due to drying too quickly.

Previous Repairs: If your vehicle was previously repaired in the same area currently under repair, it is often necessary to do additional repairs to the old ones so our work can be guaranteed.

In the event that we cannot repair your vehicle, there will be a charge for any labor performed in regards to disassembling and estimating the damage.

All charges for repairs **MUST** be paid when vehicle is ready for pickup/delivery. You authorize us to endorse your name on any insurance checks made for the purpose of paying for repairs to your vehicle. We accept Mastercard, Visa, and Discover credit cards, bank/debit/check cards, Insurance checks, personal checks, business checks, cashier checks, money orders, bank checks and cash.

Wright Way Collision Repair Inc. and its sublet vendors may occasionally operate your vehicle for testing, moving, or pickup/delivery purposes. Also, during the process of repair, it is normal for the battery to be disconnected which may result in loss of radio station or other memory presets.

We guarantee Body & Paint for as long as you own the vehicle. Labor and paint work guaranteed as long as you own your car. Our warranty only covers the items we were paid to repair. Parts are warranted for 12 months or 12,000 miles, whichever comes first, from date installed. Suspension alignments warranted for 3 months or 4,000 miles, whichever comes first. **NO WARRANTY ON RUST REPAIRS.**

Customers are entitled to the return of any replaced parts except those that must be returned to the manufacturer under a warranty/core agreement. Supplemental parts will not be released until Wright Way Collision Repair receives payment from insurance carrier for those additional parts. **If you do NOT want the parts, Initial here:** _____

I hereby authorize the repairs of the vehicle, as referenced above, and acknowledge that I understand all of the above. Wright Way Collision Repair Inc. are not responsible for the security or condition of any personal property left in the vehicle.

I understand my grand total / deductible is due at time of completions. \$ _____

Signature: _____ **Date:** _____

<p>Save Old Parts?</p> <p>Yes ____ No ____</p>
